



APPLICATION FOR EMPLOYMENT



PERSONAL INFORMATION

Date: _____

Name: _____
Last First Middle

Present Address: _____
Street City State Zip

Permanent Address: _____
Street City State Zip

Telephone/Cell Phone: _____ Email: _____

Referred by: _____ Are you 18 years of age or older Yes No

EMPLOYMENT DESIRED

Position: _____ Date you can start: _____ Desired Salary: _____

Are you currently employed? Yes No If so, may we contact your employer? Yes No

Have you applied here before? Yes No If so, when? _____

EDUCATION

High School: _____ Graduate Yes No /Subject/Degree _____

College: _____ Graduate Yes No /Subject/Degree _____

Trade/Business/Online School: _____ Graduate Yes No /Subject/Degree _____

GENERAL

Subjects of special study or research: _____

Job related skills (computer, driver's license, certifications, etc): _____

EMPLOYMENT HISTORY

Employer: _____ **From:** _____ **To:** _____

Street City State Zip Phone
Position: _____ **Responsibilities:** _____

Payrate: _____ **Reason for leaving:** _____

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Street City State Zip Phone
Position: _____ **Responsibilities:** _____

Payrate: _____ **Reason for leaving:** _____

Employer: _____ **From:** _____ **To:** _____

Street City State Zip Phone
Position: _____ **Responsibilities:** _____

Payrate: _____ **Reason for leaving:** _____

REFERENCES

1) Name: _____ **Phone:** _____

Occupation: _____ **Years known:** _____

Email: _____

2) Name: _____ **Phone:** _____

Occupation: _____ **Years known:** _____

Email: _____

3) Name: _____ **Phone:** _____

Occupation: _____ **Years known:** _____

Email: _____

PLEASE NOTE:

If you are to be hired by this company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal, if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosures.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding on the Company unless made in writing by an authorized Company representative.

I understand that acceptance of this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Date: _____

Signature: _____